

Risk Assessment for Fishing



Reviews

Completed By	Revision Date	Approved By	Approval Date
S.Hamlin	15/01/2021	Shaun Mackin	12/02/2021

Risk level	Action required/approval
Low Little chance of incident or serious injury.	<input checked="" type="checkbox"/> ALP = Activity Lesson Plan for Fishing.

Description

This document relates to students participation in catching Fish using hand lines and/or fishing rods

Minimum Supervision

At least 1 x Qualified Activity Instructor is to be present to run fishing
1 x Adult supervisor should be present to assist with participant behaviours .

Recommendations

Recommended age/ grade for Fishing is 5 years old and higher.

Qualifications

All Apex staff and contractors hold at a minimum ,one of the following qualifications /skills sets or other recognised skill sets/ qualifications from another jurisdiction, along with mandatory First Aid/ CPR and QLD Blue Card, working with children check.

- Certificate 3 Outdoor Recreation
- Apex Camps Internal Training, consisting of the below
 - Reading and understanding SOP's, RA & ALP
 - Induction to activity session
 - Shadow Activity Session

Through the use of well maintained equipment, training and accredited staff and sound operating procedures and policies Apex Camps control the "real risks" associated with this activity

In assessing the level of risk, considerations such as the likelihood of an incident happening in combination with the seriousness of a consequence are used to gauge the overall risk level for an activity. The matrix below has been used as a guide to assist with developing the risk assessment.

Likelihood	Consequence				
	1 Insignificant	2 Minor	3 Moderate	4 Major	5 Critical
5 Almost Certain	Medium	Medium	High	Extreme	Extreme
4 Likely	Low	Medium	High	High	Extreme
3 Possible	Low	Medium	High	High	High
2 Unlikely	Low	Low	Medium	Medium	High
1 Rare	Low	Low	Low	Low	Medium

Risk Level	
Low	Little chance of incident or serious injury.
Medium	Some chance of an incident and injury requiring first aid.
High	Likely chance of a serious incident and injury requiring medical treatment.
Extreme	High chance of a serious incident resulting in highly debilitating injury.

Minimum Equipment/Facilities

First aid kit suitable for activity

Sun Safety equipment (hat, sunglasses, sunscreen, shirt etc)

Equipment that is appropriately sized to match the ability and strength levels of participants

Enclosed footwear that can get wet.

Clear separation between participants 360 degrees

Drink plenty of water yet don't share drinking containers with other students

Adhere to all permit requirements.

Hazards/Risks	Control Measures
<p>Biological material</p> <ul style="list-style-type: none"> • Bodily fluids (e.g. blood, sweat, saliva) 	<ul style="list-style-type: none"> • Comply with HLS-PR-004: Infection Control and Management of Prescribed Contagious Conditions and Infection Control Guidelines. • Students with open cuts and abrasions are to be removed from the activity and treated immediately. If bleeding cannot be controlled completely, the participant should not be allowed to return the activity. • All clothing, equipment and surfaces contaminated by blood should be treated as potentially infectious. • Have sufficient and suitable containment material (bandages, etc) available
<p>Animal bites/ diseases</p> <ul style="list-style-type: none"> • Insects • Dangerous/ poisonous organisms 	<ul style="list-style-type: none"> • Brief students on basic snake awareness and potential of sharp shells crustaceans • Supply and provision of insect repellent • Use of long sleeved clothing is recommended
<p>Environmental conditions</p> <ul style="list-style-type: none"> • Weather • Surfaces • Surrounds • Temperatures • Isolation • Plants 	<ul style="list-style-type: none"> • Ensure students bring appropriate clothing • Assess weather conditions before and during activity (e.g. temperature, storms) • Check and assess surrounds for loose items, debris and hazards and suitability of participants. • Consider hazards associated with types of fencing material, gates and other infrastructure.
<p>Equipment</p> <ul style="list-style-type: none"> • Equipment failure • Burns from ropes and wires 	<ul style="list-style-type: none"> • Conduct regular equipment checks prior to start of sessions. • Check for worn or faulty equipment • Supply all equipment in a clean and serviceable condition • Check equipment before use • Provide specific training of awareness of safety requirements.
<p>Physical exertion</p> <ul style="list-style-type: none"> • Strains and sprains • Cramps • Exhaustion and fatigue 	<ul style="list-style-type: none"> • Ensure the suitability and competency of students participating in the activity • Constantly monitor students for fatigue and exhaustion

Hazards/Risks	Control Measures
Injury from hooks/rod	<ul style="list-style-type: none"> • Participants to be instructed on safe handling of rods. Rod tips should remain up and a distance between participants when walking or standing in a group adhered to. • Hooks are to be connected to eyelet of rod when in transportation and or walking • Instructor to advise participants that if hook comes off eyelet when walking that the participant is to stop walking notify instructor so that it can be re-hooked onto eyelet as then to be safe again to walk with. Hooks must not be swinging when in transportation or when participant is walking. • Participants are not to handle hooks, instructors and supervisors to bait hooks to minimise risk . • If a fish is caught the instructor is the only person allowed to remove fish and return to ocean • If a fish is caught participants are to notify instructor and or supervisor and wait for further instruction • Beginner rods to be used with appropriate aged participants • In the event participant cannot easily and safely use a beginner rod, a hand reel may be used after being shown how to cast safely. • Instructor to re-tie hook and sinkers in the event that the line needs to be repaired.
Injury from casting	<ul style="list-style-type: none"> • Instructor to display correct casting technique . There is no overhead casting . Casting will be done from the side and with no excessive force. • There is to be a 10 metre space between any participant or other person in the area where the activity is conducted.
Other anglers, general public, boats, jetskis, cars in carpark	<ul style="list-style-type: none"> • Fishing is not permitted on the jetty • In the event of watercraft docking at the beach area of the site, the lines of participants will be wound in . Instructors will advise to wind in lines if any ocean craft comes within a 20 metre area of the fishing group. • Walking across the carpark is not permitted. The participants will remain on the beach area or walk on the outside of the carpark as directed by the Instructor.
Ratios & Age	<ul style="list-style-type: none"> • Apex Recommended Ratio: 1:20 • Apex Maximum Ratio 1:25 • Maximum number of participants: 25 • Age Limitations: 5+ years of age

Emergency Procedures

1. Effect Rescue as required.
2. Conduct First Aid as required.
3. Contact Emergency Services via mobile phone, radio.
4. Depending on injury: Stabilise patient and await ambulance or remove patient to appropriate site to recover.
5. In the event of serious injury, suspend activity until incident can be investigated

Teacher/group leader responsibilities

- Inform & liaise with Activity Staff regarding any potential issues with group (behavioural, disabilities, injuries)
- Listen to activity briefings and assist Staff in procedural aspects of session as required, such as helping students to belay under supervision of Activity Staff
- Monitor & take charge of behavioural issues if needed and attend to any pre-existing medical conditions

Participant Briefing Instructor should cover:

- Challenge by Choice Philosophy
- Session Objectives
- OH&S Brief
- Safety Brief
- Equipment Familiarisation
- Skills Demo & Practice

Participant Requirements

- sunscreen, insect repellent
- medication (if relevant)
- water bottle
- fully enclosed shoes, hat
- minimum of sleeved shirt that covers midriff when arms are raised